



June 21, 2023

REQUEST FOR QUOTATION

The Philippine Department of Tourism-Korea is in need of the services of a well-experienced company based in Korea engaged in corporate giveaways design and production for the additional Bisita, Be My Guest promotional giveaways.

Interested companies may submit design and quotations following the attached Terms of Reference on June 22, 2023, 5:00 pm to:

Philippine Department of Tourism-Korea
Suite 801, President Hotel, Euljiro1-ga
Jung-gu, Seoul 04533 Korea
Tel no: (02) 598-2290 Fax: (02) 318-0520
Email: jake@philippinetourism.co.kr and lily@philippinetourism.co.kr


MARIA CORAZON JORDA-APO
Tourism Director
PDOT-Korea

TERMS OF REFERENCE

I. PROJECT TITLE: PRODUCTION OF BISITA, BE MY GUEST PROMOTIONAL GIVEAWAYS

VENUE: SEOUL, SOUTH KOREA

II. SCOPE OF WORK / DELIVERABLES

The Philippine Department of Tourism-Korea is in need of the services of a well-experienced company based in Korea engaged in in corporate giveaways design and production of additional Bisita, Be My Guest promotional giveaways.

Following are the deliverables and specifications required by the Philippine Department of Tourism:

1. Design, printing, and production of BBMG promotional giveaways.

T-Shirt	- 300pcs (free size)
Travel pouch	- 200pcs Folded size : H155mm x D90mm x W230mm Unfolded size: H460mm
Cooling bag	- 200 pcs (W245mm x H210mm x D155mm)

*Please see attached online samples

Note: The creatives to be used will be subject to PDOT-Korea's approval prior to final preparation and production.

III. TIME FRAME / SCHEDULE

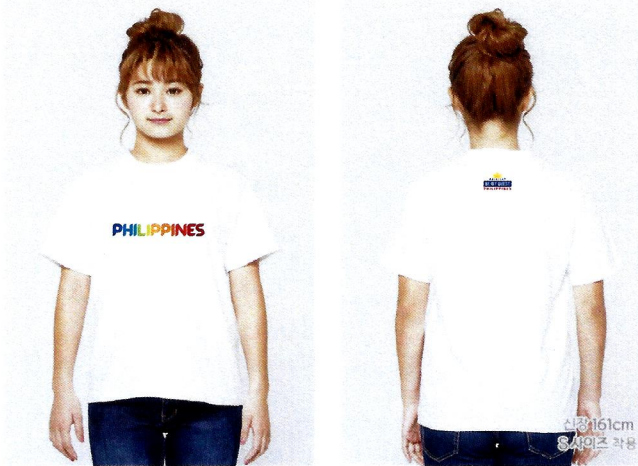
Schedule: All interested parties to submit working design drawings and costs following the schedule below:

June 22, 2023 (5:00 pm)	- Deadline of submission of design and quotation
June 23, 2023	- Review and approval of the design - Notice of Award - Notice to Proceed
June 30, 2023	- Target delivery date

IV. BUDGET

The total budget allocation is KRW 9,000,000 inclusive of taxes

T-Shirt



Travel pouch



Cooling Bag

size
W245xH210xD155mm

